

**Rochelle Park Board of Education
Regular Meeting Minutes– 8:00 P.M.
December 10, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President	x	
Mr. Sam Allos	x	
Mrs. Teresa Cravello	x	
Mr. Jay Esposito	x	
Mrs. Maria Lauerma	x	
Mr. Mark Scully	x	
Mrs. Patricia Bilka, President	x	

Others present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Business Administrator/Board Secretary
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report- Special Presentation- Board President

President Bilka- presented Vice President Verhasselt with a plaque for his 10 years of dedicated service to the children of Rochelle Park as a member of the Board of Education.

Mr. Ammerman spoke about Bob’s parents instilling in him the value of giving back to the community- “Bob has been essential in getting the district to move forward- good things are going on here”- Bob has served as a historian- always there when Mr. Ammerman has called. Has been the biggest asset in the areas of buildings and grounds- Mr. Ammerman was impressed when they toured the building and from room to room Bob knew exactly what was needed. “Bob is a model board member- asks the appropriate questions. Couple of times said no- which helped. Will be sorely missed, he has been a great asset to the district”.

Mrs. Cravello spoke- “Bob has been a friend, teacher and confidant.” Has dedicated so much of his time to the board- she will always keep him on speed dial.

President Bilka-stated Bob’s expertise is legal and accounting- he found a new law firm and a top notch audit firm. Always with the goal of is it the best quality for the education of students? He has always wanted quality in teaching and administration. He was a

mentor to other board members. Good sport- always willing to participate, example Harlem Wizard games- supports activities- honest, has integrity; President Bilka values his friendship and will sorely miss him

V.P. Verhasselt- appreciated everyone's kind words. Always wanted to make sure everyone got their fair share. Staff, "I hired Mrs. Hurd, she is a great math teacher and Principal. To Mr. Ammerman he simply said it's hard to find new friends later in life. To Jay Esposito-Building and Grounds committee- Mr. Verhasselt promised to be in the audience and willing to assist.

Mr. Scully- Asked Mr. Verhasselt to give the board a head's up when he's coming. Mrs. Abraham 138 Forest Pl. Promised to save Mr. Verhasselt a seat.

V. Business Administrator's Report- reported at the caucus meeting.

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by Mrs. Lauerman, seconded by Mr. Scully, to open public comment at 9:04 p.m.
Roll Call 7-0 Motion Carried

Mrs. Bulger 35 Oak St asked about the jungle gym.

Mr. Ammerman said it will be fixed

Mrs. Abraham 138 Forest Place- stated no swings, when do you expect it to be done.

Mr. Ammerman- stated soon

Motion by Mr. Allos, seconded by Mrs. Cravello, to close public comment at 9:06 p.m.

Roll Call 7-0 Motion Carried

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

Routine Matters R1-R6

POLICY #0168 – APPROVAL OF BOARD MINUTES

R1. RESOLVED, that the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. November 12, 2012 - Caucus Meeting & Executive Session
- B. November 12, 2012 – Regular Meeting & Executive Session

Motion by Mrs. Lauerman, seconded by Mr. Esposito

Roll Call 7-0 Motion Carried

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of November 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	452	1-1 st Grade	1-1 st Grade
Hackensack H.S.	146		1-2 nd Grade

Academies/Technical Schools	16	1-5 th Grade
	<hr/>	1-8 th Grade
Total	614	1-Kndg.

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	5876	Possible Days	598
Days Present	5649.5	Days Present	575.5
Days Absent	226.5	Days Absent	22.5
% Present	96.1%	% Present	96.2%
% Absent	3.9%	% Absent	3.8%

Motion by Mrs. Lauerman, seconded by Mr. Esposito
Roll Call 7-0 Motion Carried

POLICY #2340 – FIELD TRIPS

R3. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Weiner, Dr. Sacco, Mrs. O'Brien & Mrs. Fletcher accompany the TAG students to the 'Teen Arts Festival' in Paramus NJ on May 17, 2013 at a cost of \$20.00 per student to be borne by the parents for busing.

Motion by Mrs. Lauerman, seconded by Mr. Esposito
Roll Call 7-0 Motion Carried

POLICY 2230: CURRICULUM GUIDES

R4. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approve the following curriculum as presented and on file in the office of the Superintendent.

Social Studies Grades 4-8
Computer Grades PreK-8
Physical Education Grades Kndg- 8

Motion by Mrs. Lauerman, seconded by, Mr. Esposito
Roll Call 7-0 Motion Carried

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R5. RESOLVED: that the Rochelle Park Board of Education approve the following Fire and Security drills for November 2012 for the Rochelle Park School District.

November
Fire Drill – November 30, 2012
Security Drill- November 29, 2012

Motion by Mrs. Lauerman, seconded by, Mr. Esposito
Roll Call 7-0 Motion Carried

Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING

R6. RESOLVED: that the Rochelle Park Board of Education approve the following HIB Report for November 2012 on behalf of the Rochelle Park School District.

November 2012

Reported Incidents: 2

Number of Incidents determined to be HIB: 1

Number of Incidents determined not to be HIB: 1

Motion by Mrs. Lauerman, seconded by Mr. Esposito

Roll Call 7-0 Motion Carried

PERSONNEL P1-P6

POLICY #3240 - PROFESSIONAL DEVELOPMENT

P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

C. Hurd to attend "The Principal's role in closing the Achievement Gap" in Budd Lake on May 7, 2013 at no cost to the district for registration.

Motion by Mr. Scully seconded by Mrs. Lauerman

Roll Call 7-0 Motion Carried

POLICY #4125 – EMPLOYMENT OF SUPPORT STAFF MEMBERS

P2. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following substitute teacher for the remainder of the 2012-2013 school year at a rate of \$85.00 per day:

Jennifer Mesce

Ida Iacovino (Pending Criminal History)

Motion by Mr. Scully seconded by Mrs. Lauerman

Roll Call 7-0 Motion Carried

POLICY #4431.1 – FAMILY LEAVE

P3. RESOLVED: that the Board of Education does hereby approves the request of Mrs. Kristen Colucci to go on maternity leave effective March 18, 2013 until her period of disability ends at which time the Family Leave Act will be utilized until the end of the school year.

Motion by Mr. Scully seconded by Mrs. Lauerman

Roll Call 7-0 Motion Carried

POLICY #4111 – HIRING- CERTIFIED PERSONNEL

***P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoints the following personnel to the listed extra-compensation positions for the 2012-2013 school year stipend to be determined upon the settlement of the master contract for the 2012-2013 school year.**

Gymnastics Coach's - B. Loverich & J. Calderone (split one stipend)

Motion by Mr. Scully seconded by Mrs. Lauerman
Roll Call 7-0 Motion Carried

POLICY #3221-#3222-#3223 EVALUATION OF NON-TENURED, TENURED TEACHERS AND ADMINISTRATION

P5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education adopts The Marshall Rubrics method for evaluating Teachers and Principal.

Motion by Mr. Scully seconded by Mrs. Lauerman
Roll Call 7-0 Motion Carried

POLICY 3141- RESIGNATION

P6. WHEREAS, on or about November 15, 2012, the Rochelle Park Board of Education (hereinafter referred to as the "Board"), received Jessica A. Franko's (hereinafter referred to as "Franko") resignation from all employment in the Rochelle Park School District, effective immediately; and

WHEREAS, the Board is desirous of accepting Franko's resignation.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby accepts Franko's resignation from employment, effective at the close of business on November 15, 2012, in accordance with her written letter of resignation.

Motion by Mr. Scully seconded by Mrs. Lauerman
Roll Call 7-0 Motion Carried

FINANCE F1-F8

FINANCE AND INSURANCE

Upon the recommendation of the Business Administrator to the Superintendent:

F1. RESOLVED: that the Rochelle Park Board of Education does hereby approve an agreement with the Englewood Public School District for Joint transportation agreements and transportation services agreements for the choice students attending Dwight Morrow High School form Rochelle Park. The total route cost is \$2,397.50 to Rochelle Park.

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

FEDERAL FUNDS

F2. RESOLVED, on the recommendation of the Superintendent, that the Board of Education approve the submission of grant applications for the 2012-2013 school year as presented:

<i>Program</i>	<i>Services Delivered</i>	<i>Total Allocation</i>
<i>IDEA Basic</i>	<i>Ages 3-21</i>	<i>\$140,700.00</i>
<i>IDEA Preschool</i>	<i>Ages 3 - 5</i>	<i>\$5,532.00</i>
	TOTAL	\$146,232.00

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

POLICY #6470 – PAYMENT OF CLAIMS

F3. RESOLVED: that the Rochelle Park Board of Education approves the November 2012 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills – Fund 10	\$602,360.04
B. Regular Bills – Fund 20	\$ 10,005.68
C. Capital Proj. - Fund 30	\$.00
D. Debt Service – Fund 40	\$.00
E. Food Service – Fund 50	\$ 16,813.71
F. Enterprise - Fund 51	\$ 344.68

TOTAL BILLS LIST \$ 629,524.11

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

F4. RESOLVED: that the Rochelle Park Board of Education approves the November 2012 payroll in the amount of \$393,566.92.

ATTACHMENT

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

POLICY #6470 – PAYMENT OF CLAIMS

F5. RESOLVED: that the Rochelle Park Board of Education approves the December 2012 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills – Fund 10	\$ 448,790.79
B. Regular Bills – Fund 20	\$ 25,670.79
C. Capital Proj. - Fund 30	\$.00
D. Debt Service – Fund 40	\$.00
E. Food Service – Fund 50	\$ 11,223.94
F. Enterprise - Fund 51	\$ 332.66

TOTAL BILLS LIST \$486,018.18

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

F6. RESOLVED: that the Rochelle Park Board of Education approves the December 2012 payroll in the amount of \$ 382,914.36

ATTACHMENT

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

POLICY#6660- STUDENT ACTIVITY FUND

F7. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of October 2012 and November 2012.

ATTACHMENT 5

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

POLICY #7510 – USE OF FACILITIES

F8. RESOLVED: that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Twp of Rochelle Park-	Adult Basketball Program	Thursday's in January 2013 (3,10,17,24,31)	None
Rochelle Park Girl Scouts	Brownie Meetings/Classroom	January 10 & 24, 2013	None
Midland Idol Change of Dates	Multi-Purpose Room/Gym Library	February 27 & March 1, 2013 January 18 & 25	None
Township of Rochelle Park – Basketball Kindergarten- 2 nd Grade	Multi Purpose Room/Gym-	Jan 8-March 22, 2013 with the exception of the following dates Jan 25, 29 Feb 6, 13, March 1, 15,	None

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

Addendums A1-A3

FINANCE

APPROVE CONTRACTS OT REPAIR PLAYGROUND EQUIPMENT

A1. WHERE AS, The Rochelle Park Board of Education wishes to address many of the safety issues stated in a recent insurance evaluation of the Midland School playground equipment safety and design; and

WHERE AS, the Rochelle Park Board of Education wishes to repair the equipment and insure that the equipment complies with “the Consumer Products Safety Commission handbook for Public Playground Safety” as well as the “American Society of Testing Materials- 1487”;

NOW THEREFORE BE IT RESOLVED The Rochelle Park Board of Education approves the proposal submitted by Liberty Parks and Playgrounds in the amount of \$7502.00 and Master Construction in the amount of \$12,210.00.

Motion by Mr. Esposito, seconded by Mr. Allos
Roll Call 7-0 Motion Carried

PARTICIPATION IN LOCAL ENERGY AUDIT

A2. It is recommendation of the Building and Grounds Committee that the Rochelle Park Board of Education approve the district's participation in the Local Government Energy Audit Design, which is administered by the New Jersey Board of public Utilities, Office of Clean Energy Design.

Motion by Mrs. Cravello, seconded by Mr. Esposito
Roll Call 7-0 Motion Carried

RADIFICATION OF AGREEMENT BETWEEN BOARD AND ASSOCIATION

A3. The Rochelle Park Board of Education ratifies the Memorandum of Agreement between the Rochelle Park Board of Education and the Rochelle Park Education Association which presents the negotiated contractual agreements for the period July 1, 2010 through June 30, 2013.

Motion by Mr. Verhasselt, seconded by Mrs. Cravello
Roll Call 7-0 Motion Carried

President Bilka-mapped out the changes in the contract for the audience, the cost to the district for faculty salary increases would be 1.8%, 2.1%, and 2.1%, in each year of the contract. 2 increases take place 1) December 1, 2011 and 2) April, 2012. 2% raises for Custodians, School Secretary and Aides. New contract incorporates morning supervision. Health benefits: all employees have been paying 1.5% in accordance with the law, starting July 2012- percentage paid is based on a sliding scale where premiums are based on cost of insurance and salary. President Bilka explained that negotiations will start on the next contract in Jan or Feb of next year, in essence next month. She thanked Mr. Allos, Mrs. Cravello, other current members of the committee, as well as past members Mrs. Maurer and Mr. DiPaolo. Mrs. Lauerman also thanked everyone for their good work.

VIII. Reports – Committee Action Items

Finance: *President Bilka- Covered earlier*

Education: *Mr. Esposito- Curriculum was just approved tonight. Committee saw new social studies books- 4-8 grade. He is very pleased.*

Transportation: *Mrs. Cravello-Mr. Ammerman will have a meeting with Hackensack Principal Thursday.*

Community & School Activities: *Mr. Scully-Tree lighting was very nice-. Sixth to eighth grade dance was held at the Knights of Columbus, Recreation will host Valentine's Day dance, Adult basketball program for 18 and older will start in January, and recreation will have a representative there.*

Legislation: *President Bilka- nothing to report*

Policy: *Mr. Allos- nothing to report*

Board/Staff relations: *Mrs. Lauerman nothing to report*

Negotiating- *President Bilka – report already given*

Joint Boards Coordination- *Mrs. Cravello-Community relations committee meeting tomorrow.*

School calendar on agenda. Hackensack regular meeting is on January 7th, same as ours.

Holiday break December 24-January 1

Mr. Verhasselt- suggested that when Mr. Ammerman meets with Hackensack Principal on Thursday he could ask why they changed their meetings back to the same night as ours.

Bergen County School Boards *Mrs. Lauerma*n reported that the county had a meeting for Board Members. *Mrs. Lauerma*n, *Mrs. Cravello* and *Mrs. Leakas* attended. They got a lot of information out of the meeting. *Mrs. Lauerma*n has a booklet if anyone is interested. BCSB has also changed their bylaws.

New Jersey School Boards *Mrs. Lauerma*n reported that the NJSB- arranged for a meeting to bring together schools who could offer resources to schools affected by the Hurricane.
Municipal Alliance Liaison *Mrs. Cravello* reported that the police department is participating in a toy drive. The toys can be dropped off at Midland School or the Police Department. The town reorganization meeting will be held on January 6, 2013 at 12noon

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by *Mrs. Lauerma*n, seconded by *Mr. Scully*, to open public comment at 9:24 p.m.
Roll Call 7-0 Motion Carried

Mrs. Abraham 138 Forest Pl- asked what time do the teachers start in the cafeteria for morning supervision.

Mr. Ammerman- stated teachers have been in the cafeteria by 8AM. Teachers are in the building before 8:10AM but not to supervise children.

Mrs. Abraham stated they are not always there, also asked about lunch time.

Mr. Ammerman- stated we have one teacher to free up *Mrs. Hurd* in the cafeteria at lunch.

Motion by *Mr. Scully*, seconded by *Mrs. Cravello*, to close public comment at 9:26 p.m.
Roll Call 7-0 Motion Carried

X. Announcements

A re-organization Meeting will be held on Monday, January 7, 2013 at 7:00P.M. in the Media Center.

XI. Executive Session Announcement – Not needed

XII. Adjournment

Motion by *Mr. Allos*, seconded by *Ms. Lauerma*n, to adjourn meeting at 9:27 p.m.
Roll Call 7-0 Motion Carried